

DIRECT DEPOSIT/ACH CREDIT Authorization Form

We are pleased to be able to offer you a new payment convenience—Direct Deposit. Now you can have your PAYMENT FROM The River Church automatically deposited in your checking or savings account. And you don't have to change your present banking relationship to take advantage of this service.

Direct Deposit will help you in many ways.

- It saves you trips to your financial institution.
- It saves you time in depositing checks—no long payday lines to wait in.
- It eliminates the possibility of lost, stolen or forged checks.
- Your money is deposited faster—reduces the possibility of overdrafts.
- You get your money deposited into your account even if you're on vacation.

Here's how Direct Deposit works:

On the AGREED UPON _____,
your payment will be deposited in your account. The amount of the deposit will appear on your bank statement. To take advantage of this service, complete the attached authorization form and return it to The River Church Finance Department.

Please complete the information below and return to:

The River Church
jcarter@theriverchurch.cc.

The completed authorization form gives The River Church the authority to deposit your payment to your account. All you need to do is:

1. Print your name in the space at the top of the form.
2. Mark checking or savings account to indicate the type of account you are depositing to.
3. Mark the BUSINESS ACCOUNT box ONLY IF your payment will be deposited in your Business Account at your bank.
4. Fill in your Financial Institution Account number and Financial Institution Routing number.
5. Attach a voided check for verification of all financial institution information. If you are unable to attach the voided check, please be sure you fill in your account number and routing number.
6. Check the appropriate box to indicate if this transaction is being moved outside the U.S.
7. Sign the form and provide today's date and your phone number.



ACH CREDIT AUTHORIZATION

I, _____, authorize **The River Church** to initiate electronic credit entries for the purpose of **ACH / Direct Deposit**, and if necessary, debit entries and adjustments for any credit entries in error to my:

Type of Bank Account:

Checking account Savings account

Business Account *(Check this box if the checking or savings account is setup at your bank as a business or commercial account)*

Banking Information:

FINANCIAL INSTITUTION NAME (PLEASE PRINT) _____

ACCOUNT NUMBER AT FINANCIAL INSTITUTION _____

FINANCIAL INSTITUTION ROUTING NUMBER _____

FINANCIAL INSTITUTION CITY, STATE and POSTAL CODE _____

INTERNATIONAL ACH DETERMINATION, Check one of the options below:

The entire amount of my direct deposit payment **IS** ultimately deposited to a financial institution outside the U.S.

The entire amount of my direct deposit payment **IS NOT** deposited to a financial institution outside the U.S.

How to Revoke your Authorization:

This authority will remain in effect until I have cancelled it in writing with **The River Church**.

CHANGES TO YOUR DIRECT DEPOSIT AUTHORIZATION:

In order to warrant that payments the State originates through the ACH network comply with all US Laws, the State must rely upon the employee or organization to advise if this credit authorized by you is being sent to a Non US Financial Institution explicitly for the purpose of this payment. Please contact The River Church with any changes to your ACH Credit Authorization.

I acknowledge that the origination of ACH transactions to the authorized account must comply with the provisions of Oregon and U.S. law.

SIGNATURE _____

PHONE NUMBER _____

DATE _____